**BANK INDUCED INTERNAL TRANSFER**

**2. Funds Transfer involving regularizing an overdrawn forex account.**

**Steps:**

1. Log into Finacle.
2. Invoke the menu **MBITTD** (**Maintain Bank Induced Transfer Transaction Details**)
3. Note that the TRANSACTION CREATION mode defaults to **New**
4. Under TRANSACTION TYPE/SUBTYPE, select **Bank Induced**
5. Click on **GO**, and then under TRANSACTION SUMMARY click on **Add**
6. Under A/C. ID enter customer account to debit.
7. Under TRANSACTION CURRENCY, enter **forex currency.**
8. Under TRANSACTION AMOUNT, enter amount.
9. Under Print Advice, select online.
10. Under TRANSACTION PARTICULARS, narrate **as appropriate**
11. Click on SAVE AND ADD NEW **to add the Credit leg**. The second **Add Record** window appears
12. Under PART TRANSACTION TYPE defaults to **Credit**.
13. Under A/C ID, input the overdrawn forex account to credit.
14. Click on fetch contra amount. (The amount and currency debited auto populates).
15. Under Print Advice, select online.
16. Under TRANSACTION PARTICULARS, narrate **as appropriate.**
17. Click on Save and Preview.
18. Enter FULL NAME OF PERSON CONDUCTING TRANSACTION as **yourself.**
19. Click on **Submit**. The referrals interface pops up. Click on **Accept and Forward**. The referral goes to Approver.
20. The approver will Invoke menu, **MRI (Maintain Referral Inbox)** and then:
    1. Click on **Edit**, and then click on **Search**.
    2. Select the **referral ID** to approve then click on click on **Continue**
    3. Click on TRANSACTION DETAILS to see the details of the transaction. Click on **Cancel**.
    4. Under REFERRAL ACTION, select **Approve**.
    5. Under referral REMARKS CODE, **select as 001**.
    6. Click on **Submit**
21. SSA will invoke menu **MRI (Maintain Referral Inbox**) and then:
    1. Click on **Edit**, then select **Referred by me**, and then click on **Search**.
    2. Select **referral ID** and then click on **Submit transaction**.
    3. Click on **Submit** to post the transaction.